

Perry Park Metropolitan District  
Board of Directors Meeting  
June 1, 2006, 6:00 PM  
Larkspur Fire Station

1. Meeting was called to order by Bob Owens at 6:04 PM.
2. Determination of Quorum. Bob Owens, Ken Tribbey, Andy Morris and Neal Pocock were present. Ernie Bergamo was excused for a prior commitment.
3. The minutes of the May 4th meeting were unanimously approved as written. The Minutes of the May 11<sup>th</sup> meeting were unanimously approved as amended to read, "Ken asked about the location of bond documents. It was noted that they are housed *at Collins and Cockrell and Cole*.
4. Treasurers Report:
  - After discussion, Andy moved and Neal seconded to retain the current Directors Fees of \$75.00 per meeting or \$1,600 maximum per year unless waived by the individual Director. The motion passed unanimously.
  - Signature cards have been filed with First Bank and are in the process of being filed with Colorado Bank.
  - The Board unanimously accepted the detailed financial report.
5. Transportation Issues:
  - An e-mail from Darrel Roberts of County Traffic Department was reviewed, and it was decided to hold the second access workshop at the Larkspur Fire Station. Bob Owens will set the date. It will be an open meeting with time for residents' presentations to be made available.
  - Updated speed data from Alex Larson was available but had not been evaluated. Neal will review.
6. Emergency Preparedness:
  - Slash Pickup is scheduled to begin June 19<sup>th</sup>. Keith Worley noted that a backup contractor had been secured in case of delays. Ken inquired about insurance coverage which Keith Worley felt was covered adequately.
  - Larry Schlupp distributed updated CD copies of the CWPP plan.
  - After discussion, Andy moved and Bob seconded and the Board unanimously approved the expenditure of up to \$350 to cover costs of the fire extinguisher training to take place on June 17<sup>th</sup> at Wauconda Park. It passed unanimously. This activity covers the CWPP requirement for the 2<sup>nd</sup> quarter.
  - Keith Worley and Andy Morris will install the post for the weather station at some suitable location at the Perry Park Fire Station.
  - Larry Schlupp will rewrite the document "Granting of Permission for the Metropolitan District Property Use" to include authority for all Board members.
  - The ArcView database for Perry Park created by John Matyjasik has been uploaded to the Board's server. There was discussion as to the

best way to easily secure the common set of maps needed. Bob and John Matyjasik will review.

7. Old Business:

- The rattlesnake story was truly old business as it was determined that the reported incident took place over two years ago.
- An inspection by Bob of the beaver area indicated that there was no significant change. It was decided to hold off on any action at this time.
- There have been five postings on the Perry Park Blog at this time.
- The County has notified the Board that they will spray for weeds on all County improved and unimproved roads in the Park. Upper Cheyenne and the Big D had already been done by the Board's contractor
- Mulch pickup coordinators were assigned. June 17, Keith Worley; July 15, Bob; August 19, Neal; September 16, Carre (tentative); October 21, Andy.
- A list of assigned Board responsibilities is attached.

8. New Business:

- The agreement with Douglas County Library to archive our records was reviewed and it was agreed to continue the arrangement. The Board felt that we should investigate eliminating the need for Board authorization to access the records. Current records stored in the Park should also be reviewed with the intent of moving as much as possible to the Library.
- Ken recommended that there be no use of the District credit card other than ongoing monthly bills. There was no disagreement with this policy.
- Larry Schlupp will look into setting up a Firewise/CWPP workshop on July 24 at 6:30 at the Larkspur Fire Station.
- The Board voted unanimously to continue meeting at the Larkspur Fire Station.
- The Board unanimously reaffirmed the contribution of the \$3,000 limit for the 4<sup>th</sup> of July fireworks. It was noted by Lt. Walden that the moisture levels in the area are at a very low level and that the Fire Department will be required to split their resources because of fireworks planned in Palmer Lake. Andy will review the situation with the Country Club.
- Neal will look into the issue of available emergency exits from the Park.
- A referral for the Karabatsos subdivision was received. Ken will coordinate with Dave Hamling to access previous documents.

Respectfully submitted,  
Andy Morris  
Assistant Secretary

**Attachment**  
**Perry Park Metro District**  
**Areas of Responsibility**  
**June 1, 2006**

**Community Events - Andy Morris**

- July 4<sup>th</sup> celebration
- Easter egg hunt
- Xmas decorations

**District Communications & Liaison – Andy Morris**

- Perry Park Water and Sanitation
- County Commissioners
- Sentinel liaison
- Perry Park residents communications
- Douglas County PR liaison
- Metro District answering machine & message distribution

**Emergency Response - Various**

- Fire Patrol liaison – Neal Pocock
- Weather station - Andy Morris
- Block captains - Bob Owens
- Warning sirens - Open
- Reverse 911- Open
- Emergency decision authority - Board
- PP Fire Station upgrade – Bob Owens
- Douglas County Emergency Management Liaison - Bob Owens
- Larkspur Fire Department liaison – Ernie Bergamo
- Neighborhood Emergency Team (NET) – Bob Owens

**Finance – Ken Tribbey**

- Accounts Payable/ Receivable
- Annual budgets
- Audits
- IRS reporting
- District credit card

**FireWise - Ernie Bergamo**

- Events
- Grants
- Community Wildfire Protection Plan
- Upper Cheyenne fence & road maintenance
- Slash pickup:
- Mulch pickups
- Mitigation of open space
- Wildland Urban Interface Conference
- Colorado State Forest Service liaison
- U.S. Forest Service liaison

**Information Technology - Bob Owens**

- Perry Park Ranch blog
- pcAnywhere
- ArcView Maintenance
- Website
- Douglas County GIS liaison

**Legal – Ken Tribbey**

- Service Plan
- Ethics
- Procedures

**Meeting Postings – Ernie Bergamo/Andy Morris****Meeting Site Planning - Bob Owens****Metro District Inclusion Requests – Bob Owens****Open Space & Facilities - Neal Pocock**

- Trespassing
- Gravel Pit
- Wauconda Park
- Beavers
- Weed control
- Monument maintenance
- Douglas County Open Space Liaison
- Douglas County Roads liaison

**Records - Ernie Bergamo**

- Current Records
- Archives

**Second Access – Board**

- County Commissioner workshop
- Board recommendations to commissioners
- Resident survey with financial support by county
- Tom Weins liaison

**Traffic & Safety**

- Traffic - Neal Pocock
- Upper Cheyenne gate & road maintenance – Ernie Bergamo
- Trespassing - Neal Pocock
- Streetlights - Neal Pocock
- Douglas County Sheriff liaison - Neal Pocock
- Douglas County Traffic liaison - Neal Pocock

**Upper Cheyenne Gate Key & Permits – Andy Morris**