

## Minutes of December 5, 2005 Meeting

Perry Park Metropolitan District  
Board of Directors Meeting  
December 5, 2005, 6:00 PM  
Larkspur Fire Station

1. Meeting called to order by Dave Hamling at 6:00PM.
2. Determination of Quorum. Dave, Mike Medberry, Larry Schlupp, and Bob Owens were present. Keith Worley was on an excused absence. Dave declared a quorum present.
3. Minutes of November 3, 2005 meeting. Dave moved the minutes be accepted as written. Larry seconded the motion, and it passed unanimously.
4. Treasurer's Report
  - a. Review of finances. Larry reviewed the financial statements for the preceding month and year to date with respect to the budget. There were no issues. Mike moved acceptance of the statements. Dave seconded the motion, and it passed unanimously.
  - b. Ratification of payment of monthly bill for Yahoo! website. Larry moved ratification of payment of the bill. Bob seconded the motion, and it passed unanimously.
  - c. Approval for paying Richards Hauling. Larry moved approving paying the Richards Hauling bill for slash removal if it arrives in December. Bob seconded the motion, and it passed unanimously.
  - d. Approval for paying ahead on the Yahoo! website bill. Larry moved that the Board approve paying \$50.00 on the Chase Financial Services (credit card) bill on which the fee for website administration is charged. Bob seconded the motion. It was noted that this will eliminate the need for ratifying the paying of the website bill in the future, as the District will be a month ahead in payments allowing presentation of the check for the payment of the credit card bill along with the payment of all the other checks. The motion passed unanimously.
  - e. Discussion of using Form 1099 vs. W-2 to report payments to Board Members for meeting attendance. Dave noted the receipt of a letter from the District's legal counsel implying that W-2 forms should be generated for reporting each Board Member's receipt of attendance payments rather than reporting such payments on Form 1099. Discussion revolved around the issue of whether the Board Members are employees of the District. Consensus was that the Board Members are not District employees. Assuming this is true use of Form 1099 rather than Form W-2 is appropriate. Dave will pursue this with our legal counsel.
  - f. Approval of bid for tub grinding of slash. Dave moved that the Board approve payment of \$4850.00 for Alternative Recycle to do the tub grinding, and that the Board approves pay the bill if it is presented before the next meeting provided it is approved and signed by two Board Members. Mike seconded the motion, and it passed unanimously.
5. Transportation issues
  - a. Meeting with County Commissioner Board. Dave reported that a meeting has been scheduled to meet with Commissioner Board on December 21 to discuss several issues including the second access road. He and Keith will represent the District.
  - b. Speed signs. Dave reported he talked to Larry Corcoran at the County. Corcoran reported that there are a significant number of speeders exceeding 40 mph both entering and exiting the Park. He will report the data to the Sheriff's office. Carl Ruch recommended that the heaviest time periods for speeding also be reported to the Sheriff's office as well. Dave will relay the recommendation.

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- c. *Sentinel* articles concerning the second access road. Dave noted the articles had been published in the December *Sentinel*, and suggested that a response to some of the points raised might be appropriate. It was suggested that it would be helpful if Ron Montague of Firewise could reply and if reply could also be made in the Larkspur Fire Protection District newsletter.
6. Wauconda Park update.
  - a. Status. Dave reported that there has been no change since last month.
7. Firewise Program.
  - a. Grant status. Dave reported that the District will not get a FEMA grant in 2006.
  - b. Closeout of the current grant. Dave reported that the reporting paperwork is being processed. As yet the District has not received the final payment installment.
  - c. Dave reported the final slash pickup for 2005 is complete.
8. Emergency Preparedness Planning
  - a. Community Wildfire Protection Plan. Larry reported on Randy Johnson's email reply to Larry's email suggesting a planning workshop for a Neighborhood Emergency Team (NET) exercise. Randy suggested that before that workshop was held it would be advantageous to do an All Hazards Protection Plan. The consensus was that the scope of such a plan was wider than the Metro District. There was concern that delaying planning for a NET exercise until an All Hazards plan is formulated would be an unacceptable delay in keeping the skills of the NET current. Larry will talk to Randy about this issue. It was agreed that Larry and Bob would work on topics to be presented at a community meeting in March to raise resident awareness of emergency preparedness and basic steps residents need to take to be prepared for an emergency that involves Perry Park.
  - b. Information technology status. Bob reported he has not yet been able to get together with Mike to work out what needs to be done with the host version of pcAnywhere on the server at the Perry Park fire station to enable the client versions to connect with the server. He further reported that he has not yet connected with Don Korinek to get Don's latest ArcView files transferred to the District laptop for transfer to John Matyjasik. Don is now back in town, and Bob will make contact. He will also contact John to see how he is coming along with the new version of ArcView.
9. Old Business
  - a. Records storage and retention. It was noted that Dave's list of documents has been received. Mike reported that the storage fee quoted by Iron Mountain was much too high. Dave reminded the Board that Board records can be archived at the library in Castle Rock.
  - b. Remote Automated Weather Station (RAWS). It was reported that there will be a RAWS briefing and possibly a quote at the January meeting.
  - c. Upper Cheyenne Marketing. There was nothing new to report.
  - d. Upper Cheyenne Grading. Dave reported that no Upper Cheyenne grading will be done by the County this year.
  - e. Fallen tree by Gilloon Pond. Bob reported that he and Larry plan to cut the fallen parts of the tree and block it in the following week. Dave volunteered to help.
10. New Business
  - a. Metro District Board meetings for 2006. It was unanimously agreed that the 2006 Board meetings will be at 6 PM on the first Thursday of each month in the Larkspur Fire Station meeting room.

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- b. Statutory filings. Dave noted the requirement for yearly statutory filings of Metro District documents. He said that Micki Wadhams of Collins, Cockrel, & Cole, is on top of this and will file within the various deadlines.
11. Recess Board Meeting. Dave recessed the meeting in order to consider the resolutions and certifications for the 2006 Metro District Budget.
  1. Call to Order of Public Hearing on 2006 Metro District Budget. Dave called the meeting to order.
  2. Approval of Resolution to Adopt the 2006 Budget. Mike moved that the Board approve the resolution to adopt the Budget as presented. Bob seconded the motion, and it passed unanimously.
  3. Certification of Budget. Mike moved that the Board empower the President to certify the Budget document. Larry seconded the motion, and it passed unanimously.
  4. Certification of Mill Levies. Mike moved that the President be empowered to sign the Certification of Mill Levies document. Larry seconded the motion, and it passed unanimously.
  5. Authorization for re-certification upon receipt of final Certification of Assessed Valuation from the County. Mike moved that the President or Treasurer be authorized to re-certify the budget and mill levies provided there is no material change in the assessed valuation from the figures furnished to date. Larry seconded the motion, and it passed unanimously.
  6. Adjourn Budget Hearing. Dave adjourned the meeting.
12. Reconvene Board of Directors meeting. Dave reconvened the Board of Directors meeting.
13. Other matters coming before the Board
  - a. Christmas dinner for Board Members and spouses. There was discussion of dates for the dinner and a venue. Dave agreed to finalize the date, time, and restaurant and inform the members by email.
14. Adjourn. Mike moved adjournment. Dave seconded the motion, and it passed unanimously at 8:00 PM.

Respectfully submitted,  
Paul R. Owens  
Secretary