

Minutes of December 9, 2004 Meeting

Perry Park Metropolitan District  
Board of Directors Meeting  
January 11, 2005, 6:00pm  
Perry Park Fire Station

1. Meeting called to order by Dave Hamling at 6:07 PM.
2. Determination of Quorum. Dave, Mike Medberry, Charles Walden, Keith Worley, and Bob Owens were present. Dave declared a quorum present.
3. Minutes for December 9, 2004 were corrected. Dave noted that the reference to Arapahoe County in paragraph 4c should be changed to Elbert County. Keith requested a note be added to paragraph 10f to reflect that he had been absent during the consideration of the request for comment on the rezoning of the Patrick property. Bob moved approval of the minutes as corrected. Keith seconded the motion, and it passed unanimously.
4. Treasurer's Report
  - a. Charles noted that he had transferred \$15,000 from each of the savings accounts to the checking account upon being notified by Lou Kirkland that the checking account was in danger of being overdrawn. He will transfer \$15,000 back to the appropriate savings account when he finds out from Lou which account that should be.
  - b. Amount for holiday decoration. Charles noted that \$210.50 was spent this year for the holiday decorations at the front of the Park. Charles moved that \$210.50 be approved for this expense. Charles accepted an amendment proposed by Mike that the amount approved at the December meeting be changed from \$200.00 to \$210.50. Mike seconded the motion, and it passed unanimously.
  - c. The Board expressed its thanks to Dona Murphy and Nancy Kost for acquiring and arranging the decorations. The Board further expressed its appreciation to Larry and Julia Schlupp for taking over the decorations' storage and display in future holiday seasons.
  - d. Checks review. Charles noted the AT&T bill rejected in December is going through AT&T's dispute process. He presented the checks to pay the bills received. All the checks were approved for payment.
  - e. Charles discussed the financial statement for November.
  - f. With reference to the checking account problem noted in paragraph a. above, Dave moved that the Board authorize sending a letter to the bank to authorize Lou to transfer funds between accounts, but not to withdraw funds from the bank. Charles seconded the motion, and it passed unanimously.
  - g. Mike moved that the Board authorize sending a letter to the bank notifying them that the Metro District funds are public monies and need to be protected under the Public Deposit Protection Act. Charles seconded the motion, and it passed unanimously.
  - h. Mike moved that the Board authorize Charles to prepare and submit the paperwork necessary to request a waiver from audit in 2005, since we meet

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the criteria for such a waiver. Bob seconded the motion, and it passed unanimously.

- i. The audit report from Clifton Gunderson was reviewed briefly. It is substantially the same as the draft audit report. Keith moved acceptance of the report. Dave seconded the motion, and it passed unanimously.
  - j. Charles reported that Lou has suggested a workshop to agree on the structure of accounts. The workshop is scheduled for February 3, 2005 at 7 PM.
5. Wauconda Park update
- a. Park grant. Dave reported Mark Swift informed him that the District may need to sign the GOCO grant agreement accepting the grant for trail construction and erosion control. Then execution of the tasks can begin.
  - b. Keith moved that the Board authorize the President of the Board to sign the grant agreement. Dave seconded the motion, and it passed unanimously.
6. Firewise Program reports
- a. Slash pickup for 2004. Keith reported that slash pickup is complete for 2004. Turning the slash into mulch with a tub grinder has not yet begun, but it is expected in the next six weeks. We will be retaining all the resultant mulch for use by the Park residents. A question was raised concerning the status of the pile of slash mixed with rubbish on Pike Circle. Bob confirmed that it is still there. Charles volunteered to write a letter to the owner reminding him that the pile needs to be removed. His offer was accepted by the Board.
  - b. Slash projection for 2005. Keith said we will definitely have at least one slash pickup in 2005.
  - c. Grant status. Keith reported there is no word on a grant in 2005.
  - d. Information Committee update. ESRI, vendor for the ArcView software, requested payment of the yearly software maintenance fee and also wants a contact person specified. Mike moved that the Board authorize the payment of the \$1,000 maintenance fee and that the contact be specified as Attn: President at P. O. Box 183, Larkspur, CO 80118. Keith seconded the motion, and it passed unanimously.
  - e. Dave reported that there will be a community meeting at the Perry Park Country Club on March 5, 2005 at which the US Forest Service will present the fire hazard mitigation project for the area of the Pike National Forest that adjoins Perry Park. The starting time is 10 AM. All Perry Park residents are invited. Keith moved that the Board authorize the President to confirm the date and time with the Country Club and arrange for refreshments and the setup fee, the total amount not to exceed \$600. Mike seconded the motion, and it passed unanimously. Dave will arrange for a notice in the Sentinel. There will also be a mailing sent out to the residents.
7. Emergency Preparedness Planning.
- a. Block Coordinators activity. Bob reported that the Larry Schlupp has organized an exercise for Saturday, January 22 for NET members and

block coordinators to map spots in Perry Park where FRS radio signals from the vicinity of the Perry Park fire house don't reach. The Board expressed its appreciation for the job Larry has done in documenting the process and generating the forms to be used. Larry also reported that he is working on preparing a Communication plan to be used in emergencies by the NET and the block coordinators. This has led him into working with LPFD and Keith drafting a Community Wildfire Protection Plan (CWPP). The starting point for the plan is the Perry Park Community Fire Planning Process document and its associated plan supplied by Keith. Larry estimated that on the order of 80% of the CWPP will be a copy and updating of the previous document. It is important to complete the CWPP since it is becoming a prerequisite for applying for emergency preparedness grants. The next meeting of the CWPP group will be at the Larkspur fire house on January 24 at 3 PM.

- b. Information technology status. Bob presented the detailed recommendations for moving the Metro District Website to a Yahoo commercial Web hosting service and for acquiring and installing a Metro District server in the Perry Park fire house with its principal function to act as the repository for the ArcView database. He supplied cost estimates for carrying out this plan. Board members after a first look at the proposal wanted to establish whether Comcast Internet service and cable TV service would be available to the fire house. If not, then Qwest DSL service should be implemented. The Board also wanted a combination fax-scanner-printer-copier machine added to the equipment list to supplement the photo quality printer. The Board suggested the computer cabinet be replaced by a metal, lockable cabinet to hold all the server components. The Board suggested that Bob meet with LPFD Chief Baumgardner to discuss the total package as amended and get his concurrence. Finally the Board requested Bob come to the February meeting with a resolution for adoption that will incorporate what was presented at this meeting along with the additions to the plan. Bob accepted all the suggestions and agreed to the request.

8. Transportation Issues

- a. Speeding on Red Rock Drive. Carl Ruch reported that with the lowering of the speed limit to 30 mph for the full length of Red Rock Drive and the posting of the notice by the mobile announcement board the number of cars speeding on Red Rock Drive has decreased. He said the speed reporting signs will be turned on in a few weeks. The data reporting to the County from the embedded loops will commence in a few months. Dave reported that there will be coming from IREA documents that commit the District to pay to install electric meters and supply power to the signs and their associated data transmitting equipment. Keith moved that the Board authorize the President to execute the document(s) when received from IREA. Bob seconded the motion, and it passed unanimously.
- b. Road Committee. Bob reported that only the Emergency Services Subcommittee has submitted its report to the co-chairmen. Once the subcommittees submit their reports there will be a meeting to accept, or amend

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and consolidate the reports into a coherent whole. The committee will then take the scores on the alternate routes from the aggregation of the subcommittee ratings on their pieces and discuss what the recommendation should be to the Metro District and the County.

### 9. Old Business

- a. Wauconda Dam hazardous area. Charles reported that several calls to the County have brought no action in remedying the situation. He gave the Board copies of a draft of a letter to be submitted to the County warning it of its liability exposure. The Board suggested minor changes in the letter and agreed Charles should send it.
- b. Dave reported on responses to letters sent to owners of properties that use the roads and other services of the Metro District encouraging them to petition for admission to the District. He has received four favorable response to inclusion in the Metro District and “three and a half” unfavorable responses. He will work with counsel to start the process for admitting those properties whose owners have responded positively.
- c. Roth parcel status. Dave reported that the check was delivered. Today (January 11) the District received a warranty deed.
- d. Perry Park Summit (Patrick property) rezoning. Dave reported that the District needs to take a discrete step to get Mr. Patrick to petition for inclusion of the property in the Metro District. This is not part of the County’s process. He will consult with counsel on how to proceed.

10. New Business. Dave reported that the required statutory filings for 2005 have been completed except for posting the three public notices of the meeting schedule. These postings will be made in the coming month.

11. Adjourn. Keith moved adjournment. Mike seconded the motion, and it passed unanimously at 8:33 PM.

Respectfully submitted,  
Paul R. Owens  
Secretary